

## *Defining Your Project*

*Uncover the issues and parameters at the core of your project.*

### **The “real” project**

What is the perceived need or purpose for what we are trying to do?

What caused people to see this as a problem that needed solving?

What criteria are people going to use to judge this project a success?

### **The stakeholders**

Who has a stake in the solution or outcome?

How do the various stakeholders’ goals for the project differ?

What functions or people might the project’s activities or outcomes affect?

Who is going to contribute resources? (*People, space, time, tools, money*)

### **Skills required for the project**

Skill Needed	Possible Team Member
1.	1.
2.	2.
3.	3.
4.	4.
5.	5.
6.	6.